The Polytechnic Rambling Club Incident Report Form.



Date of walk

Name of walk

Walk leader

Participant(s) affected

What happened?

If someone was injured was medical attention needed or sought?

Names of witnesses

If third party property was damaged give details

Do we need to report to insurers?

Lessons learned and follow-up actions required

Please email the completed form to the club secretary: <u>gswan70@gmail.com</u>